



## **EFSUMB BYLAW No 5**

### **PUBLICATIONS COMMITTEE**

- 1) The Publications Committee will consist of not more than 6 (six) members. The Honorary Secretary of the Federation, the Editor of the Federation Newsletter, and the EFSUMB representative on the Editorial Board of the European Journal of Ultrasound will be ex-officio members of the committee. Three other members will be elected by the Board of Directors. A quorum of 3 members is necessary to constitute a valid meeting of the committee.
- 2) Deleted.
- 3) When new members of the committee are required each National Society will be invited 3 (three) months prior to a meeting of the Board of Directors to make 1 (one) nomination. The list of nominees will be supplied with the Agenda for the Board Meeting.
- 4) The election of the elected members will be carried out at an annual meeting of the Board of Directors. The voting will be by show of hands unless a secret ballot is requested. The candidate(s) having received the most votes will be declared elected. In the case of a tied vote a second vote will take place between the persons who received the same number of votes.
- 5) The elected members of the Publications Committee will serve a term of 2 (two) years. Each member is eligible for re-election for two additional terms of 2 (two) years. If any of the elected members withdraws from his/her position during his/her term, the Board of Directors will appoint a new member for the remaining period of this term, who will be eligible for nomination and election for one or two subsequent full 2 (two) year terms. If an elected member should fail to attend two consecutive meetings of the Committee without providing an acceptable reason for such non-attendance, he/she will automatically be deemed to have withdrawn from his/her position.
- 6) The committee will meet at least once a year.
- 7) The committee must issue a report on its findings at least once in every 12 month period. This report must be submitted to the Honorary Secretary of EFSUMB.



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- 8) The budget for the committee will be set annually by the Board of Directors.
- 9) The main tasks of the Publications Committee are:
  - a) To advise the Board of Directors on the publication of books, journals and other material in the field of Ultrasound in Medicine.
  - b) To advise on obtaining Commercial sponsorship for any publication activities.
  - c) To advise on advertising of the Federation's publications and, where relevant, obtaining advertisements within these publications.
  - d) To advise on matters concerning the policy for and publication of the European Journal of Ultrasound, in consultation with the Editor and Advisory Editors of the Journal.
  - e) To recommend candidates for the Editorial Board of the Federation Journal.
  - f) To advise on the development of the Federation Web-site.
- 10) The committee will elect a chairman and secretary from amongst its own members

Written October 1993

Revisions:

December 1997

March 1998

May 2000

September 2005